

*Workers Compensation and Injury Management Act 2023*

## WORKCOVER WA NOTICE

### CHILD'S ALLOWANCE: PROOF OF PARTICIPATION IN FULLTIME STUDY

The *Workers Compensation and Injury Management Act 2023* provides for a child's allowance to be paid to each eligible dependent child who is between the ages of 16 and 21 if the child is a full-time student, and for WorkCover WA to require evidence of participation in full-time study.

This notice sets out WorkCover WA's requirements for providing evidence of a dependent child's participation in full-time study.

Following a compensation order by an arbitrator to pay the child's allowance, WorkCover WA requires a statutory declaration be submitted to WorkCover WA every six months.

The declaration is required to attest that each dependent child is or will be a full-time student for the forthcoming six month period.

A statutory declaration in the form of Appendix 1 will be provided by WorkCover WA to the declarant ahead of each 6 month reporting period and must be returned:

- By **15 May** for the period the child is in full time study from 1 July to 31 December of that calendar year.
- By **15 November** for the period the child is in full time study from 1 January to 30 June of the next calendar year.

The statutory declaration must be sent to: [FinanceTrust@workcover.wa.gov.au](mailto:FinanceTrust@workcover.wa.gov.au)

A declarant in most cases is the legal guardian of the child. However, any child 18 years and over must complete a statutory declaration themselves.

If a declaration is made and a child subsequently ceases to be a full-time student, the declarant must notify WorkCover WA immediately via [FinanceTrust@workcover.wa.gov.au](mailto:FinanceTrust@workcover.wa.gov.au)

This notice is effective from 1 July 2024.



CHRIS WHITE  
CHIEF EXECUTIVE OFFICER

19 June 2024

## Appendix1 - Statutory Declaration

### *Oaths, Affidavits and Statutory Declarations Act 2005*

Name: I, \_\_\_\_\_

Address: of, \_\_\_\_\_

sincerely declare the child or children listed in the Table below are over the age of 16 years and are full time students at a school, college or tertiary institution. This declaration applies to the six month period specified below –

- 1 January to 30 June (*complete by 15 November*)
- 1 July to 31 December (*complete by 15 May*)

<b>Table - Dependent child or children receiving child allowance</b>			
<b>Name</b>	<b>Date of birth</b>	<b>Place of study</b>	<b>Date started</b>

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Place of declaration: \_\_\_\_\_

Date of declaration: \_\_\_\_\_

Signature of person making  
declaration: \_\_\_\_\_

This declaration is made in the presence of:

Signature of authorised witness: \_\_\_\_\_

Name of authorised witness: \_\_\_\_\_

Qualification\* of authorised witness: \_\_\_\_\_

\*Justice of the Peace or other qualified authorised witness listed in Appendix 2.

## Appendix 2 - Authorised witness for statutory declarations

Item	Formal description	Informal description
1.	<p>A member of the academic staff of an institution established under any of the following Acts —</p> <ul style="list-style-type: none"> <li>• <i>Curtin University Act 1966</i>;</li> <li>• <i>Edith Cowan University Act 1984</i>;</li> <li>• <i>Murdoch University Act 1973</i>;</li> <li>• <i>University of Notre Dame Australia Act 1989</i>;</li> <li>• <i>University of Western Australia Act 1911</i>;</li> <li>• <i>Vocational Education and Training Act 1996</i>.</li> </ul>	Academic (post-secondary institution)
2.	<p>A member of any of the following bodies —</p> <ul style="list-style-type: none"> <li>• Association of Taxation and Management Accountants (ACN 002 876 208);</li> <li>• CPA Australia (ACN 008 392 452);</li> <li>• The Institute of Chartered Accountants in Australia (ARBN 084 642 571);</li> <li>• Institute of Public Accountants (ACN 004 130 643);</li> <li>• National Tax &amp; Accountants' Association Limited (ACN 057 551 854).</li> </ul>	Accountant
3.	A person who is registered under the <i>Architects Act 2004</i> .	Architect
4.	An Australian Consular Officer within the meaning of the <i>Consular Fees Act 1955</i> of the Commonwealth.	Australian Consular Officer
5.	An Australian Diplomatic Officer within the meaning of the <i>Consular Fees Act 1955</i> of the Commonwealth.	Australian Diplomatic Officer
6.	A bailiff appointed under the <i>Civil Judgments Enforcement Act 2004</i> .	Bailiff
7.	A person appointed to be in charge of the head office or any branch office of an authorised deposit-taking institution carrying on business in the State under the <i>Banking Act 1959</i> of the Commonwealth.	Bank manager
8.	A member of Governance Institute of Australia Ltd (ACN 008 615 950).	Chartered secretary, governance adviser or risk manager
9.	A person who is registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the pharmacy profession.	Chemist

Item	Formal description	Informal description
10.	A person who is registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the chiropractic profession.	Chiropractor
11.	A person registered as an auditor or a liquidator under the <i>Corporations Act 2001</i> of the Commonwealth.	Company auditor or liquidator
12.	A judge, master, magistrate, registrar or clerk, or the chief executive officer, of any court of the State or the Commonwealth.	Court officer
13.	A member of the Australian Defence Force who is — <ul style="list-style-type: none"> <li>• an officer within the meaning of the <i>Defence Force Discipline Act 1982</i> of the Commonwealth; or</li> <li>• a non-commissioned officer within the meaning of that Act with 5 or more years of continuous service; or</li> <li>• a warrant officer within the meaning of that Act.</li> </ul>	Defence force officer
14.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the dental profession whose name is entered on the Dentists Division of the Register of Dental Practitioners kept under that Law.	Dentist
15.	A person who is registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the medical profession.	Doctor
15A.	A person appointed under the <i>Parliamentary and Electorate Staff (Employment) Act 1992</i> section 4(1)(b)(i) or (2)(b)(i)	Electorate officer of a member of State Parliament
16.	A member of the Institution of Engineers, Australia, other than at the grade of student.	Engineer
17.	The secretary of an organisation of employees or employers that is registered under one of the following Acts — <ul style="list-style-type: none"> <li>• <i>Industrial Relations Act 1979</i>;</li> <li>• <i>Workplace Relations Act 1996</i> of the Commonwealth.</li> </ul>	Industrial organisation secretary
18.	A member of the National Insurance Brokers Association of Australia (ACN 006 093 849).	Insurance broker
19.	A Justice of the Peace.	Justice of the Peace
19A.	A person who is a member of the Authority's staff within the meaning given to that term by the <i>Land Information Authority Act 2006</i> section 3.	Landgate officer
20.	A lawyer.	Lawyer

<b>Item</b>	<b>Formal description</b>	<b>Informal description</b>
21.	The chief executive officer or deputy chief executive officer of a local government.	Local government CEO or deputy CEO
22.	A member of the council of a local government within the meaning of the <i>Local Government Act 1995</i> .	Local government councillor
23.	A member of the Australasian Institute of Chartered Loss Adjusters (ACN 074 804 167).	Loss adjuster
24.	An authorised celebrant within the meaning of the <i>Marriage Act 1961</i> of the Commonwealth.	Marriage celebrant
25.	A member of either House of Parliament of the State or of the Commonwealth.	Member of Parliament
25A.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the midwifery profession.	Midwife
26.	A minister of religion registered under Part IV Division 1 of the <i>Marriage Act 1961</i> of the Commonwealth.	Minister of religion
27.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the nursing profession.	Nurse
28.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the optometry profession.	Optometrist
28A.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the paramedicine profession.	Paramedic
29.	A registered patent attorney under the <i>Patents Act 1990</i> of the Commonwealth.	Patent attorney
30.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the physiotherapy profession.	Physiotherapist
31.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the podiatry profession.	Podiatrist
32.	A police officer.	Police officer
33.	The person in charge of an office established by, or conducted by an agent of, Australia Post within the meaning of the <i>Australian Postal Corporation Act 1989</i> of the Commonwealth.	Post office manager

<b>Item</b>	<b>Formal description</b>	<b>Informal description</b>
34.	A person registered under the <i>Health Practitioner Regulation National Law (Western Australia)</i> in the psychology profession.	Psychologist
35.	A public notary within the meaning of the <i>Public Notaries Act 1979</i> .	Public notary
36.	An officer of the Commonwealth public service.	Public servant (Commonwealth)
37.	A person who is employed under the <i>Public Sector Management Act 1994</i> Part 3.	Public servant (State)
38.	The holder of a licence under the <i>Real Estate and Business Agents Act 1978</i> .	Real estate agent
39.	The holder of a licence under the <i>Settlement Agents Act 1981</i> .	Settlement agent
40.	The Sheriff of Western Australia and any deputy sheriff appointed by the Sheriff of Western Australia.	Sheriff or deputy sheriff
41.	A licensed surveyor within the meaning of the <i>Licensed Surveyors Act 1909</i> .	Surveyor
42.	A person registered under the <i>Teacher Registration Act 2012</i> .	Registered teacher
43.	A member, registrar or clerk, or the chief executive officer, of any tribunal of the State or the Commonwealth.	Tribunal officer
44.	A veterinarian as defined in the <i>Veterinary Practice Act 2021</i> section 3.	Veterinarian