



## NOTES FOR JOINING PARTY

- After an arbitrator's order is made, within 7 days you must give this notice to the person being joined as a party to the proceedings, and if the person is an employer but not a self-insurer, the employer's insurer.
- The party that made the application for joinder must also provide the person being joined:
  - (a) a copy of the sealed arbitrator's order;
  - (b) a copy of the sealed application for arbitration and any sealed reply to the application; and
  - (c) copies of any sealed documents lodged with the application or reply.
- WorkCover WA provides an electronic document system (EDS) for the lodgement of applications and documents related to disputes called **WorkCover WA Online**. Unless a party is exempt from using the EDS, all documents must be lodged via WorkCover WA Online. Exempt parties can also use the EDS if they wish. Registration as a user of WorkCover WA Online is easy and can be done via our website.

NON-EXEMPT APPLICANT (insurer, self-insurer, employer and/or worker represented by a legal practitioner or authorised agent)

This form must be lodged using the EDS in accordance with the *Workers Compensation and Injury Management Arbitration Rules 2024*.

EXEMPT APPLICANT (unrepresented worker or uninsured employer)

- You can register to lodge this form using WorkCover WA Online or you can print this form, complete and sign or fill in the PDF form, print and sign.
- Once you have completed the form, we advise that you keep a copy including any supporting information for your records.
- Exempt applicants can lodge this form by:

Email

[arbitration@workcover.wa.gov.au](mailto:arbitration@workcover.wa.gov.au)

In Person

**WorkCover WA**  
2 Bedbrook Place,  
Shenton Park WA 6008  
(Monday to Friday 8am to 4:30pm)

Post

**Workers Compensation Arbitration Service  
WorkCover WA**  
2 Bedbrook Place  
Shenton Park WA, 6008

## INFORMATION FOR JOINED PARTY

- This notice is issued pursuant to rule 26 of the Workers Compensation and Injury Management Arbitration Rules 2024.
- You have 14 days after being given a copy of this notice to lodge with the Registrar and give to the other parties to the proceeding a sealed reply to the notice.
- If you object to the joinder, you must include in the reply the reasons why you should not properly be included as a party to the proceeding.

## SECTION A - CASE DETAILS

1. Case number

2. Applicant

3. Respondent

## SECTION B – JOINING PARTY DETAILS

### 4. Joining Party

Name					
Postal address					
City/Suburb		State		Postcode	
Phone				Mobile	
Email					

## SECTION C – JOINED PARTY DETAILS

### 5. Joined Party

Name					
Postal address					
City/Suburb		State		Postcode	
Phone				Mobile	
Email					

## SECTION D – JOINDER

**An Arbitrator has ordered that you be joined as a party to the proceedings.**

6. Tick the appropriate box to specify that the joined party is joined as either:

Respondent

**OR**

Third Party

7. Details of the basis of the joinder:

Date